



Human Resources Specialist

Company Profile & Position Summary:

Scholle Packaging & Materials Group is a world leader in bag-in-box packaging for the food, beverage and industrial markets. With manufacturing locations on 5 continents and products that are sold in over 60 countries, Scholle strives to deliver high-quality packaging products and excellent customer service around the world.

Scholle currently has an excellent opportunity for an exempt level Human Resources Specialist in their Merced, CA location. Scholle's fully-integrated manufacturing, warehousing and distribution facility is located in the central valley of California. The HR Specialist will focus on the employee life cycle activities for this facility.

Key Areas of Responsibility:

- Employee Maintenance
- Benefits Administration & Wellness Programs
- Leave of Absence (LOA) Administration
- Recruitment
- Compensation
- Employee Relations
- Diversity Programs

Requirements:

- An Associate's degree from a two-year institution, 2 – 3 years of prior Human Resources experience, or equivalent combination of education and experience.
- Previous experience with benefits and leave of absence administration required.
- Must be able to work flexible hours in order to support a 24 hour workforce.
- Bilingual (Spanish or Hmong) preferred.
- Ability to multitask and meet strict deadlines.

Benefits:

- Competitive benefits package.
- Tuition reimbursement available.

How to Apply:

For more information and to apply, please visit our Careers site at: www.scholle.com

